



# WE'VE BEEN EXCELLING SINCE 1993

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## OVERVIEW

- ICS (Singapore) was founded in 1993
- American-based College Preparatory curriculum
- Pre-Kindergarten (Age 4) through Grade 12 offered
- Students in grades 1-8 score above national averages on the MAP (Measures of Academic Progress) assessments
- Graduates accepted into over 100 different universities since inception in the U.S. and abroad (ex: Northwestern University, University of Southern California, Wheaton College, Dartmouth College, Purdue University, Cornell University, Parsons School of Design, University College London, Yale-NUS, Yonsei University, Keio University (Japan), University of British Columbia, University of Sydney)

## FACULTY

- All hold current teacher credentials, 48% hold advanced degrees
- Average experience of teachers (not including administration) is over 9.8 years
- 85% of teaching faculty are North American

## STUDENT BODY

- 350+ students from Business, Ministry, Military or Diplomat families
- 23% are American passport holders
- 23+ other countries also represented

## ACCREDITATION

- ICS holds a dual accreditation: From The Western Association of Schools and Colleges (WASC); and the Association of Christian Schools International (ACSI) – the only school in Singapore with this credential
- Registered, Committee for Private Education (CPE) in Singapore
- Member, Network of International Christian Schools (NICS)

## How We Are Different From Other International Schools

- Parents involved in full-time Christian service receive a substantial discount for their children
- Small class size and low teacher-to-student ratio
- Offers an education based on Christian values and principles
- Comparative fees and all-inclusive pricing



CPE Reg No.: 199303918N | Reg Period: 06/07/2019 to 05/07/2023

Cert No.: EDU-2-2070  
Validity: 25/11/2019 - 24/11/2023

# MEASURES OF ACADEMIC PROGRESS

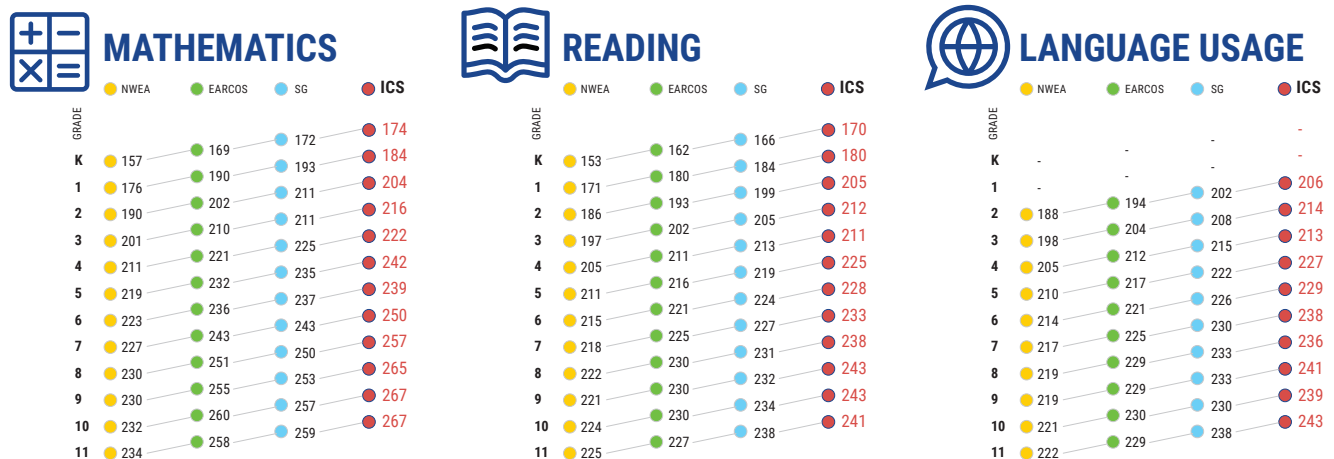
All students in the elementary and middle schools take Northwest Evaluation Association's (NWEA) Measures of Academic Progress (MAP) tests twice a year. The MAP test is given in mathematics, reading, and language usage. The MAP test is adaptive to each student's academic level, allowing ICS teachers and administration to ensure each student is receiving an education personalized to the student's academic needs.

ICS uses this MAP test data in four ways:

- To provide teachers with information about each student's instructional needs
- To identify students who may need additional support
- To monitor growth over time, both during the school year and over consecutive school years
- To provide an external benchmark of student performance against schools in Singapore, Asia, and the United States

ICS students consistently perform well above the United States norm and ICS is often ranked at or above the 95th percentile of schools globally.

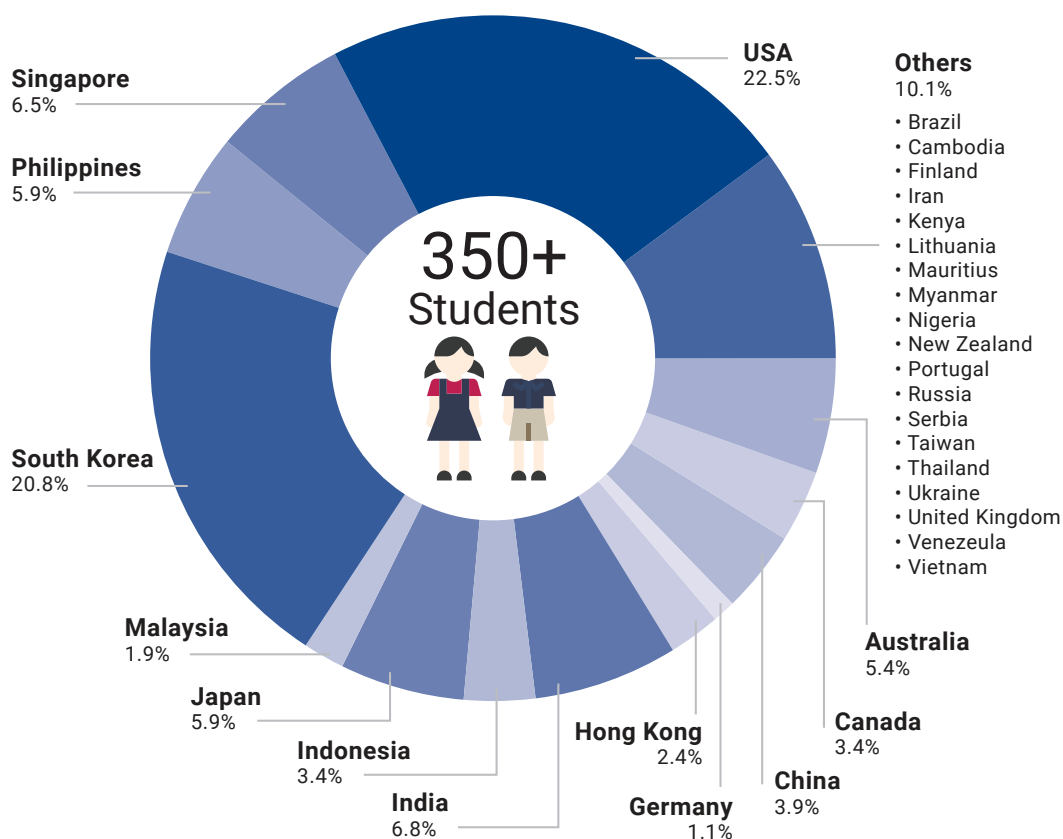
## ICS Students Consistently Outperform Their Peers\*



# STUDENT PROFILE

## TRULY INTERNATIONAL

When students join our school, they join the ICS family. We proactively build relationships among students that go beyond age and ethnic boundaries, and instill in each student a love and respect for people of all cultures.



## Teachers Nationalities

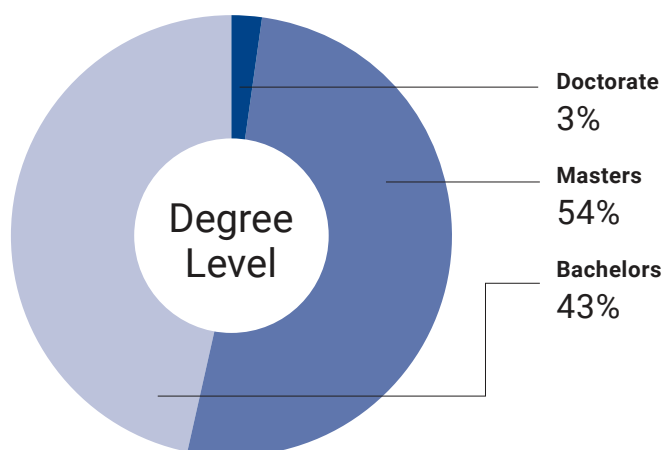


Total  
**61 Teachers**

### Nationalities

 Australia 1	 Canada 1
 India 2	 Malaysia 1
 Mauritius 2	 Philippines 1
 Singapore 5	 South Korea 5
 Taiwan 3	 USA 40

## Degree Level



# SAMPLE OF ATHLETIC OFFERINGS

Athletic offerings vary from season to season. This is a representation of past offerings which may be available during one of the three seasons in the calendar year. There is no fee for competitive teams in middle and high school.

ES Competitive Teams	MS Competitive ACSIS Sports	HS Competitive ACSIS Sports
G2-G5 Cross Country 8 and Under Co-Ed Soccer 9 and Under Boys Soccer 9 and Under Girls Soccer 10 and Under Boys Soccer 11 and Under Boys Soccer 11 and Under Boys Basketball 11 and Under Girls Basketball	12 and Under Boys Basketball 12 and Under Girls Basketball 12 and Under Boys Soccer 14 and Under Boys Soccer 14 and Under Boys Basketball 14 and Under Girls Basketball 14 and Under Girls Volleyball 14 and Under Boys Volleyball 14 and Under Cross Country	19 and Under Boys Varsity Basketball 19 and Under Boys Junior Varsity Basketball 19 and Under Girls Volleyball 19 and Under Boys Volleyball 19 and Under Boys Soccer 19 and Under Cross Country Co-Ed Ultimate Frisbee

# SAMPLE OF EXTRA CURRICULAR ACTIVITY OFFERINGS

There is an additional charge for each Extra Curricular Activity (ECA). Please email [info@ics.edu.sg](mailto:info@ics.edu.sg) for more details.

Activities	Description	Grade
Playground	Encourage students to be active and build relationships during play	K4-1
Reading	Supervised independent and read-aloud time of various books	K4-5
Dance	Various types of dance such as ballet, hip hop, jazz, and others	K4-12
Taekwondo	Weekly training in martial arts skills and practices	K-12
Lego Club	Weekly challenges and creativity using Legos	K5-5
Crafting	Various activities including scrapbooking, recycled art, and others	2-5
Typography	Creating art through words and lettering	2-12
Bowling	Learning rules and regulations of the game and practicing	2-12
Choir	Different choirs perform at ICS and community holiday events	2-12
Global and Current Events	Discussion and activities surrounding current events	4-8
Ceramics	Forming a variety of pottery using potter's wheels	5-12
Model UN	Experience being a leader, policy maker, and active world citizen	9-12
SAT Prep (English)	Familiarization with SAT format, vocabulary, and strategies	9-12
Sports	Volleyball, soccer, basketball, jump-roping, track and field, disc golf, badminton	K4-8



# PARENT TEACHER FELLOWSHIP (PTF)

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Parent Teacher Fellowship, or PTF as it is affectionately called, is the parent association here at ICS (Singapore). Our purpose is to serve and build up the school community by encouraging and supporting the faculty and student body, organizing special events and activities, as well as fostering fellowship within our school community.

As families settle into their "new normal" here in Singapore, having a supportive school community can make the difference between a successful or difficult transition. PTF has truly made the difference for many of our ICS families. We are a caring community grounded in our Christian faith that is warm and welcoming to all.

Some of our parent activities include weekly Bible Study, Moms in Prayer, Crafting and Crossfit mornings. We also organize several school fundraising events such as monthly Bake Sales, Carnival, Christmas Fair, and so much more! Please feel free to visit the school's website [www.ics.edu.sg](http://www.ics.edu.sg), look under Community - PTF to see what exciting things we are up to next!



# ADMISSIONS PROCESS

**PLEASE NOTE:** In addition to submitting the application along with required documents and forms via the online application system, the application fee must be received by the Admissions Office in order to complete the application process. Please upload the requested documents and forms as indicated in the application.

## DOCUMENTS FOR SUBMISSION

- Recent photo of student (passport type)
- Copy of prospective student's passport
- Copy of father's passport
- Copy of mother's passport
- Proof of immigration status (Dependent Pass, Exemption Order / Diplomatic Pass, Proof of Permanent Resident Status, or Singapore Birth Certificate)
- Current year's school transcripts / report cards / records (translated into English)
- Previous TWO years school transcript / report card / record (translated into English)
- Any reports regarding educational concerns (including teacher or principal reports, IEPs, 504 plans, accommodations, or modified learning plans)
- Any reports regarding behavioral concerns (including behavioral plans, and counseling or psychological testing)
- Copy of student's immunization card(s) or record(s) (translated into English)

## FORMS TO COMPLETE (download from the online application system)

- Physicians Examination Form (to be completed by a general physician or family doctor)
- Letter of Recommendation for Grades 1-5 (only if applying to Grades 1 to 5)
- Letter of Recommendation for Grades 6-12 (only if applying to Grades 6 to 12)

## TESTING FEE

Payment can be made by cash or cheque in the front office for English language assessment if applicable.

## APPLICATION FEE

Payment can be made by cash, cheque, bank transfer, or company pay.

- Cash: Bring to the ICS Admissions Office, 27A Jubilee Road, Singapore 128575. Do not mail cash payments.
- Cheque: Bring or mail to the ICS Admissions Office.  
Please make cheques payable to International Community School (Singapore) Ltd.
- Bank transfers: Refer to the account below. DO NOT USE THE "FAST" PAYMENT SYSTEM.

### Standard Chartered Bank

Scotts Mall, 1 Scotts Road, #01-01 Shaw Centre, Singapore 228308

Bank Code: 9496 (routing number)

Branch Code: #003

Bank Account No.: 0301206570

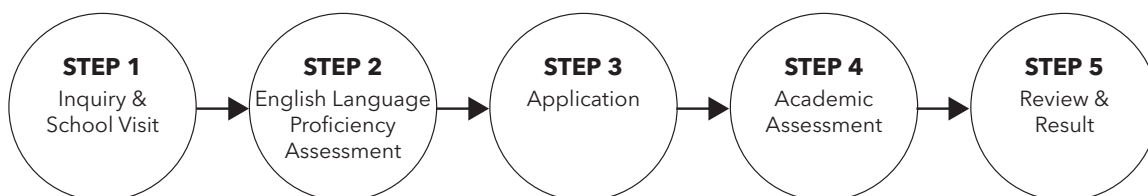
SWIFT Code (for international wires only): SCBLSG22

Sort Code / BSB No (for banks located in the U.K. & Australia): N/A

Payee: International Community School (Singapore)

The student's name must be referenced in the transfer to enable us to credit the account correctly. Please email confirmation advice to [finance@ics.edu.sg](mailto:finance@ics.edu.sg). All bank charges are to be borne by the remitter.

Please bear in mind that your student's application will not be complete until all necessary documents, forms and the application fee have been received by the Admissions Office. If you are unable to submit these requested documents or have further questions, please email the ICS Admissions Office at [admissions@ics.edu.sg](mailto:admissions@ics.edu.sg).



# FINANCIAL INFORMATION

## STUDENT FEES

### Application Fee - New Students (inclusive of GST)

**\$S\$2500**

An application fee of \$S\$2500 shall be paid to International Community School (Singapore) ("ICS") at the time that the application is submitted for consideration of enrollment by the admissions department.

### Re-Enrollment Fee - Returning Students (inclusive of GST)

**\$S\$1500**

The re-enrollment fee is paid annually by all students as a means of securing their place in class for the following year. Current students are offered an opportunity to re-enroll & reserve their space in class by payment of the re-enrollment fee each year between February 1st and March 15th. Re-enrollment closes on March 15th. After that date, students must reapply (and pay the application fee) to secure a space for the following year.

## PRORATING OF FEES

The application fee and the re-enrollment fee are not prorated regardless of the enrollment or withdrawal date.

The annual tuition fee for late enrollment are payable according to the following schedule

Enrollment Within Quarter	From 1st Day of 1st Semester through 15th October	From 16th October through the end of 1st Semester	From 1st Day of 2nd Semester through 30th March	From 31st March through the end of 2nd Semester
<b>Annual Tuition Fees</b>	<b>100%</b>	<b>75%</b>	<b>50%</b>	<b>25%</b>

## PAYMENT INFORMATION

Tuition fees are invoiced on 1st July, or the date of acceptance for students starting after the first day of classes. Invoices are due for payment within 30 days from the date of invoice or the 1st day of attendance whichever occurs first. Past due accounts are subject to a 10% late charge on the remaining balance.

All ICS tuition & fees are stated in Singapore Dollars. ICS accepts payment for school fees in the form of local checks, cash, bank-to-bank, and wire transfers. Checks should be crossed and made payable to "**International Community School (S) Ltd.**" ICS does not accept post-dated checks. For bank-to-bank or wire transfers please ensure the student's name & ID number are referenced to enable us to credit the account correctly. Please email a bank confirmation advice to [finance@ics.edu.sg](mailto:finance@ics.edu.sg). All bank charges are to be borne by the remitter.

Students with outstanding payments may have their school attendance privileges revoked by the school until such time as their accounts are current. If any payment remains upon withdrawal or dismissal from school, no transcripts, transfer letters, or other records for the current or any previous semesters will be released until full payment is received. Seniors who have not paid all tuition and fees in full by May 1st will not be allowed to graduate with their class.

ICS offers a GIRO deduction installment plan for families (not applicable to corporate payers) who desire an alternative to paying the tuition in full. The last installment is payable in March. Contact the business office, [finance@ics.edu.sg](mailto:finance@ics.edu.sg), for the GIRO application forms.

## INSTALLMENT SCHEDULE

Tuition payments may be made in two installments

- 50% due within 30 days of receipt of the invoice or the date of acceptance for students starting after the first day of classes.
- 50% on 1 December (Note: if the 2nd semester payment is not received by 1 December, ICS will not guarantee placement for the 2nd semester, and will assess a 10% late payment penalty)

## GIRO PAYMENT SCHEDULE

Tuition payments will be made on the following schedule through GIRO

Payment Date	Aug 1st	Sep 1st	Oct 1st	Nov 1st	Dec 1st	Jan 1st	Feb 1st	Mar 1st
Payment Method	GIRO	GIRO	GIRO	GIRO	GIRO	GIRO	GIRO	GIRO
<b>Enrolling from/ 1st semester through 15 Oct</b>	<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>
<b>Enrolling from/ 16th October through end of 1st semester</b>	<b>25%*</b>				<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>	<b>12.5%*</b>
<b>Enrolling from/ 2nd semester through 30th March**</b>	<b>25%*</b>						<b>12.5%*</b>	<b>12.5%*</b>

\* Percentages shown are based on the full year tuition



## REFUND OF FEES

The re-enrollment fee is non-refundable. The application fee is only valid for the school year of application; it cannot be transferred to a subsequent school year. Re-enrollment Fees or Application Fees paid for a student cannot under any circumstance be transferred or applied to another student's account.

Students who are not accepted for reasons not related to waitlists will receive a S\$1500 refund of the application fee. Students who withdraw before being accepted to the waitlist will receive a S\$1500 refund. Students who withdraw from the waitlist will not receive a refund. Students on the waitlist who are not offered a place within 1 semester will receive a refund of S\$1500.

Refunds of fees are made according to the schedule below. Processing time for refund requests is 7 days.

### Currently Attending and Withdrawing for Second Semester

Fee Type	Before Dec 1	After Dec 1
Application Fee (New Students Only)	No Refund	No Refund
Annual Tuition Fees	50% Refund	No Refund

### New Enrollment for Current Year

Fee Type	Withdrawal Notice before Acceptance Letter Received	Withdrawal Notice after Acceptance Letter
Application Fee (New Students Only)	S\$1500	No Refund

### New Enrollment for Current Year

Annual Tuition Fees	Withdrawal Notice before Acceptance Letter Received	Withdrawal Notice after Acceptance Letter
Enrolling from 1 <sup>st</sup> day of 1 <sup>st</sup> semester through 15 <sup>th</sup> October, Withdrawing during 1 <sup>st</sup> Semester	100% Refund	50% Refund
Enrolling from 16 <sup>th</sup> October through end of 1 <sup>st</sup> semester, Withdrawing during 1 <sup>st</sup> Semester	75% Refund	50% Refund
Enrolling from 1 <sup>st</sup> day of 2 <sup>nd</sup> Semester through 30 <sup>th</sup> March, Withdrawing during 2 <sup>nd</sup> Semester	50% Refund	No Refund
Enrolling from 31 <sup>st</sup> March, Withdrawing during 2 <sup>nd</sup> Semester	25% Refund	No Refund



## MISCELLANEOUS FEES\*

\*These figures are estimates only and students will be advised of actual amount prior to payment. All fees are quoted in Singapore Dollars (S\$) and are inclusive of GST.

Fee	Amount (S\$) and When Due
<b>ELL (English Language Learner)</b> An English language assessment shall be required for those students who are not native English speakers or have not completed a significant part of their educational learning in an English language setting. The S\$250 language assessment fee is not refundable under any circumstances.	\$250.00
<b>Online Course</b>	\$0-\$1500 Payable to Course Provider
<b>Online Course Materials</b>	\$0-\$1000 Payable to Course Provider
<b>Admission Fees to School Events</b>	\$5-\$25
<b>Library Fees &amp; Fines</b>	\$1-\$5 When Notified & Billed
<b>Lost or Damaged Book</b>	\$15-\$400 When Notified & Billed by School
<b>Property Damage Fees</b>	Actual Cost of Damage
<b>Transcripts or Student Records</b>	\$30 per copy plus shipping cost Prior to Issuance of Report
<b>Extra-Curricular or After-School Activities</b>	\$0.00-\$1200 Prior to Commencement of Activity
<b>Examinations (AP, PSAT, Other) per test</b>	\$0-\$500 Upon Registration for Exam
<b>Laptop &amp; Chromebook Fees:</b> Loss/Damage/Replacement	\$150-\$2000 When Notified & Billed by School
<b>Class Field Trips</b>	\$10-\$1000 Prior to Commencement of Activity
<b>Detention Fee</b>	\$25-\$50 Day of Detention
<b>Lost Padlock Fee</b>	\$20
<b>Lost/Damaged ID Card Fee</b>	\$20
<b>Yearbook</b>	\$35-\$75
<b>Photocopies/Printing/Faxing</b>	\$0.10-\$1 per page
<b>Lost &amp; Found Fees</b>	\$1-\$5
<b>Uniforms</b>	\$1-\$300 Upon Purchase of Uniform
<b>Bank Fees or Charges</b>	\$20-\$300 Varies by Bank
<b>Late Payment Fees</b>	10% of the Outstanding Balance
<b>Charges</b> incurred for use of Credit Card, PayPal, or online charges	3%-5% of the fee amount payable
<b>Bank Charges</b> where payment of fees is made via bank transfer or wire transfer	\$20-\$500 Dependent upon Bank Charges

# BANK INFORMATION

**Cheques should be made payable to:**  
International Community School (S) Ltd.

*\*Please include the STUDENT'S NAME on the back of the check*

## **ICS Banking Information:**

Standard Chartered Bank Scotts Mall,  
1 Scotts Road #01-01 Shaw Centre  
Singapore 228208

## **Interbank Fund Transfer Instructions:**

Bank Code/Routing Number : 9496  
Branch Code : #003  
Bank Account No. : 0301206570  
Account Currency : Sing Dollars  
SWIFT Code\*: SCBLSG22  
Sort Code/BSB No\*\* : N/A

*\* For international wires only*

*\*\*Sort code and BSB number are required for banks located in the U.K. & Australia*

*Important: please include the STUDENT'S NAME when making a transfer and send a screenshot to [admissionsassistant@ics.edu.sg](mailto:admissionsassistant@ics.edu.sg).*

# BUS INFORMATION

## **GOH TRANSPORT SERVICES COMPANY PROFILE**

Established in 1972, Goh Transport Services Co. Pte Ltd has more than 40 years of expertise in providing quality transportation services to its clients. They pride themselves in providing friendly and reliable services, ensuring that every trip is safe and comfortable for your child.

Please call or email Goh Transport Services for a quote and seat availability for your child.

Currently, ICS outsources its School Bus Transport services to:

### **Goh Transport Services Co. Pte. Ltd.**

Contact Person: Ms. Ong  
Tel: +(65)-6775-5115  
Email: [gohtpt@singnet.com.sg](mailto:gohtpt@singnet.com.sg)  
Website: <http://www.gohtpt.com>  
P.O. Box 1019 Ghim Moh Estate Post  
Office, Singapore 912701  
Co. Reg. No. 198105033N



# UNIFORMS AND DRESS CODE



## Elementary School

### BOYS GRADES K4 - G5

**Uniform Top:**

Navy Blue Dry-Fit Polo Shirt

**PE Top:**

Dry Fit t-shirt, worn every other day  
(For PE only)

**Bottom:**

Khaki Cargo Bermuda shorts  
(Uniform & PE)

### GIRLS GRADES K4 - G5

**Uniform Top:**

Navy Blue Dry-Fit Polo Shirt

**PE Top:**

Dry Fit t-shirt (For PE only)

**Bottom:**

Khaki Cargo Bermuda shorts or  
\*Khaki Skort (Uniform & PE)

## Middle School & High School

### BOYS GRADES G6 - G12

**Uniform Top:**

Navy Blue Dry-Fit Polo Shirt

**PE Top:**

Dry-Fit t-shirt

**Uniform Bottom:**

Khaki Cargo Bermuda shorts

**PE Bottoms:**

Navy Blue Dry-Fit Shorts

### GIRLS GRADES G6 - G12

**Uniform Top:**

Navy Blue Dry-Fit Polo Shirt

**PE Top:**

Dry-Fit t-shirt (For PE only)

**Uniform Bottom:**

Khaki Capri Pants

**PE Bottoms:**

Navy Blue Dry-Fit Shorts

## School Wide Outerwear (Optional)

**Dress Code:**

The complete school dress code is available in the parent/student handbook.

## Lim's Uniforms

All uniforms can be purchased from Lim's Uniforms.

**Address:**

#02-18  
211 Holland Avenue, Holland Road  
Shopping Centre

**Tel:** +65 6468-3655

If you have any questions concerning the dress code, call the school at **6776-7435** or email at **info@ics.edu.sg**.



# GENERAL INFORMATION

## SCHOOL HOURS

Elementary School  
Middle School  
High School

### Monday to Friday

- 8:05 am - 3:00 pm
- 8:05 am - 3:00 pm
- 8:05 am - 3:00 pm

## OFFICE HOURS

### Monday to Friday

- 7:30 am - 4:30 pm

## SCHOOL SUPPLIES

All stationary (paper, pens, pencils, colour pencils and etc) is included in the tuition fees and will be provided for Elementary School students.

## SECURITY

When you visit the campus prior to admission and enrollment, you will be requested to stop at the main gate and register yourself with our Security Guards. You will be given a Visitor's badge that must be worn at all times. Thank you for your kind cooperation. We work hard to ensure that everyone on campus is accounted for and safe.

## CAMPUS ID SMARTCARD

The Campus ID smartcard is available for purchase at the front office. This ID smartcard allows parents to access the campus, borrow books from the library, and make payments at the canteen.

## VEHICLE AUTHORIZATION

Each vehicle entering campus must stop for a security check at the main gate. Once your child is enrolled at ICS, you may apply for a yearly vehicle sticker pass, which should be displayed in the vehicle window for easier access through the security gate. Applications for car stickers are made available at the Academic Office.

## CAFETERIA

The cafeteria is open from 7:30 am to 4:30 pm from Mondays to Fridays. It offers a variety of Western and Asian cuisines and snacks. The weekly menu can be found in the cafeteria or online. For students in K4-Grade 5, parents have the option of pre-purchasing the meal online. Students are welcome to bring their own snacks and meals to school. A "nut-free" table is available.

## COMMUNICATIONS/WEBSITE

Students can digitally submit homework, participate in interactive discussions, take tests and more via our Learning Management System. As a parent, you will be able to view and monitor your child's activity, and also communicate with their respective teachers and receive school announcements.

Parents will also be able to view/download their child's records via this portal once their records have been released.

A weekly bulletin is also sent out to parents through email. This bulletin consists of upcoming events, news about life on campus, opportunities for parent involvement, and school-wide programs.

ICS is also on **Facebook** and **Instagram**. Our official Facebook page is International Community School (Singapore), and our Instagram handle is @ics\_singapore.

For the latest updates and other information about the school, please visit **[www.ics.edu.sg](http://www.ics.edu.sg)**.

